



## **RECOGNIZED TESTING/CERTIFICATION AGENCY (RTA) FOR EVALUATION OF TELECOMMUNICATIONS EQUIPMENT**

### ***What are Recognized Testing/Certification Agencies (RTAs)?***

In Hong Kong, the Telecommunications Authority (TA) operates a **Hong Kong Telecommunications Equipment Evaluation and Certification (HKTEC) Scheme** for the evaluation and certification of telecommunications equipment (TE) and Industrial, Scientific and Medical (ISM) equipment emitting radio frequency energy intentionally. Under the scheme, the TA accredits/recognizes Certification Bodies (CBs) to carry out evaluation and certification of the TE and ISM equipment against the technical specifications prescribed by the TA. Details of the HKTEC Scheme can be found in the Information Note [OFTA I 421 “Hong Kong Telecommunications Equipment Evaluation and Certification \(HKTEC\) Scheme”](#) issued by the TA.

2. Recognized Testing/Certification Agencies (RTAs) are agencies competent to perform evaluation of the TE and ISM equipment against the technical specifications prescribed by the TA. A Certification Body (CB) will examine the test report and other relevant documents and information produced by the Recognized Testing/Certification Agency (RTA) and issue certificates to the equipment if the CB considers that such information is acceptable.

### ***Who are Recognized Testing/Certification Agencies (RTAs)?***

3. The TA recognizes the following as RTAs to perform evaluation of TE and ISM equipment against the technical specifications prescribed by the TA -

- (a) testing agencies accredited to ISO/IEC 17025 with a scope of accreditation covering the prescribed technical specifications or equivalent;
- (b) Notified Bodies (NBs) designated by a Member State of the European Union (EU) to perform conformity assessment against standards equivalent to the prescribed technical specifications;

- (c) Federal Communications Commission (FCC) of the United States, or Telecommunication Certification Bodies (TCBs) designated by the FCC to perform conformity assessment against standards equivalent to the prescribed technical specifications; and
- (d) CB Testing Laboratories (CBTLs) recognized in the CB Scheme of the IEC System for Conformity Testing and Certification of Electrotechnical Equipment and Components (IECEE) to perform conformity assessment against standards equivalent to the prescribed technical specifications.

### ***What are registered RTAs?***

4. An RTA may apply for registration with the TA. If the TA considers that the application is acceptable, the name and contact information of the RTA together with its scope of service will be published in OFTA's website. RTAs successfully registered with the TA are registered RTAs. A list of registered RTAs is available at <http://www.ofta.gov.hk/en/tec/rtalist.pdf> for information and reference of the public and equipment manufacturers, suppliers and dealers. It should be noted that it is not mandatory for an RTA to register with the TA.

### ***How to become a registered RTA?***

5. Testing/certification agencies meeting the requirements as given in para. 3 above may apply for registration with the TA. Registration is free of charge. Interested RTAs should complete the application form available at <http://www.ofta.gov.hk/en/tec/application-forms/ei411-af.pdf> and return it together with the necessary supporting information to the following address -

Senior Telecommunications Engineer  
Standards Section  
Office of the Telecommunications Authority  
29/F, Wu Chung House,  
213 Queen's Road East, Wanchai,  
Hong Kong.

### ***What are the obligations of a registered RTA?***

6. A registered RTA shall inform the TA in writing immediately of any changes to -
- (a) its RTA status as given in para. 3 above, including but not limited to any extension, reduction, modification, termination, suspension of its scope of services; and

- (b) its contact information, including but not limited to changes of organizational name, registered address, contact personnel, telephone, facsimile, email.

7. The status of a registered RTA shall be reaffirmed by the TA every two years from the date the RTA is first granted the registered RTA status or the date of last reaffirmation of such status. Within one month before the due date, a registered RTA shall update the TA on its RTA status and contact information, and provide other information as requested by the TA. In addition, the TA may, at such other times as he deems necessary, request the registered RTA to provide him with the necessary information for consideration on whether to reaffirm the registered RTA's status. If the TA is satisfied that the registered RTA continues to meet the requirements given in para. 3 above, he shall reaffirm its status and, where necessary, update the relevant information in OFTA's website.

8. A registered RTA may have its status withdrawn by the TA and its name and other information removed from the list of registered RTAs from OFTA's website if -

- (a) it is found not meeting the requirements of RTA given in para. 3 above;
- (b) it fails to fulfil any of the obligations as specified in para. 6 and 7 above; or
- (c) it fails to reply to a request for information provided to it using its latest contact information known to the TA within a period of time specified in the request.

***How to obtain the information of registered RTAs?***

9. You may telephone OFTA on +852 2961 6636, send a fax to +852 2838 5004 or visit OFTA's website at <http://www.ofta.gov.hk/en/tec/rtalist.pdf>.

***How to obtain additional information?***

10. Additional information may be obtained from -

Senior Telecommunications Engineer  
Standards Section  
Office of the Telecommunications Authority  
29/F, Wu Chung House,  
213 Queen's Road East, Wanchai,  
Hong Kong.

Tel : +852 2961 6388  
Fax : +852 2838 5004  
E-mail : [standards@ofta.gov.hk](mailto:standards@ofta.gov.hk)

Office of the Telecommunications Authority  
March 2011